

# TENANT INFORMATION



## UPDATE FORM

**VERY IMPORTANT - PLEASE READ AND COMPLETE**

To ensure Elders Real Estate has the most current contact information for each Tenant, please complete this form and leave it on the kitchen bench or table for our collection on the date of the scheduled routine inspection.

**PROPERTY ADDRESS** \_\_\_\_\_

**Home Phone** \_\_\_\_\_

**TENANT DETAILS** – If 4 or more Tenants, please attach additional information

DETAILS	TENANT 1	TENANT 2	TENANT 3
<b>NAME</b>			
<b>EMAIL</b>			
<b>MOBILE</b>			
<b>WORK NUMBER</b>			
<b>FAX NUMBER</b>			
<b>PREFERRED METHOD OF CONTACT</b>	<input type="checkbox"/> EMAIL <input type="checkbox"/> MOBILE <input type="checkbox"/> WORK PHONE <input type="checkbox"/> HOME PHONE	<input type="checkbox"/> EMAIL <input type="checkbox"/> MOBILE <input type="checkbox"/> WORK PHONE <input type="checkbox"/> HOME PHONE	<input type="checkbox"/> EMAIL <input type="checkbox"/> MOBILE <input type="checkbox"/> WORK PHONE <input type="checkbox"/> HOME PHONE



It is agreed by ticking this box, consent is given to receive any documentation relevant to the Tenancy by electronic communication methods such as emails or receiving notifications via SMS.

<b>Are you the Tenant or an Approved Tenant?</b>	<input type="checkbox"/> Unsure <input type="checkbox"/> Tenant <input type="checkbox"/> Approved Tenant	<input type="checkbox"/> Unsure <input type="checkbox"/> Tenant <input type="checkbox"/> Approved Tenant	<input type="checkbox"/> Unsure <input type="checkbox"/> Tenant <input type="checkbox"/> Approved Tenant
<b>Work Status</b>	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Student <input type="checkbox"/> Currently Unemployed	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Student <input type="checkbox"/> Currently Unemployed	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual <input type="checkbox"/> Student <input type="checkbox"/> Currently Unemployed

## MARKETING CONSENT

	TENANT 1		TENANT 2		TENANT 3	
Are you looking to buy in the future?	YES	NO	YES	NO	YES	NO
Would you like a Sales Agent to contact you?	YES	NO	YES	NO	YES	NO

## EMERGENCY CONTACT

NAME			
RELATIONSHIP			
CONTACT NUMBER			

## PETS

Do you have pets?	YES	NO	YES	NO	YES	NO
Type						
Breed						
Council Rego No (If Applicable)						
Outside Only	YES	NO	YES	NO	YES	NO

## PRIVACY CONSENT

I declare the information supplied on this form is current and accurate.

I have read and agree to the following Privacy Statement and Terms about the Agent's use of my personal data signed at the start of my tenancy.

DETAILS	TENANT 1	TENANT 2	TENANT 3
NAME			
SIGNATURE			
DATE			